



School Council

**Minutes of the ÉEVE School Council Meeting
June 10, 2025
1:00pm In-person and Zoom**

SC Executive:

Chelsey Conrad, Co-Chair - present
Kirsten Inglis, Co-Chair - present
Judi Hunter, School Board Trustee - present
Jennifer Tanguay, Secretary - present
Sharelle Stitt, Treasurer - present

School Administration Members:

Simon Pols, Principal - present
Jodi Clease, Assistant Principal - present

Attendees:

Kim B, Robin S, Rosemary P, Christie J, Katarina T, Caley R, Tanya M, Nicole K

1. Welcome

Kirsten called the meeting to order at 1:02pm.

2. Approval of Agenda and Minutes

Kirstin motioned to approve agenda and minutes as circulated; unable to load minutes due to technical difficulties - to be approved by email tonight.

3. Administration Report



École Elbow Valley Elementary

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Mr. Simon Pols
Principal

Ms. Jodie Clease
Assistant Principal

School Council Meeting Admin Report June 10th, 2025

Air Quality Update:

- **Low Risk: 1-3:**
 - Ideal air quality for outdoor activities
- **Moderate Risk 4-6:**
 - No need to modify usual outdoor activities. Individual students and/or staff members who have respiratory conditions or experience symptoms such as coughing and throat irritation should remain indoors
- **High Risk: 7-10+:**
 - Cancellation or rescheduling of outdoor activities, events, tasks or outdoor field trips
 - Recess and lunch will be held indoors for students.
 - A parent/guardian note is sent home notifying parents that all outdoor activities, events, and outdoor
 - field trips have been cancelled or postponed.

Calaway Park Update: Rocky View Schools has an agreement with Calaway Park that limits the types of rides students can access. For this school year, Grade 4 students are not permitted to go on any roller coasters or rides classified as “high drops.” This requirement was confirmed by the Manager of Corporate Risk and Insurance and must be strictly followed.

Principal for the Day: On Friday, June 6th, Principal Makena took over the office for the day! She invited everyone to join in the fun by wearing their pajamas, dressing in her favourite colour—purple—and showing off their best messy hair. As part of her leadership duties, she organized a fire drill and welcomed the Springbank Fire Department to our school. Students also enjoyed an extended recess, and Principal Makena shared a special sushi lunch with her Assistant Principal, Danika.

Field Trip Volunteers: Over the past few months, we've received a few questions about how volunteers are selected to attend field trips. We understand there has been some confusion around the use of Sign Up Genius in combination with SchoolEngage for online sign-ups. We are currently working on a plan to improve clarity and transparency in this process and will communicate the updated approach with families in the fall. Thank you for your understanding and patience.

Volunteer Tea: A reminder that we will be hosting our Volunteer Tea on Wednesday, June 11th at 2:00.

Indigenous Peoples Day: We will be recognizing National Indigenous Peoples Day during the week of June 16–20. Throughout the week, students will have the opportunity to participate in a variety of Indigenous activities, including art projects and drumming sessions led by Chantal Chagnon.

Field Day: Field Day will take place on Wednesday, June 25th—the last day of school. The event will be followed by our Year-End Assembly and a brief farewell to our Grade 4 students.

Discussion:

- Air Quality: 7+ requires cancelling outdoor activities/field trips as per RVSD
- Calaway Park: service provider agreement in place that allows certain age groups to do certain things (for all field trips), grade 7+ no restrictions, grade 4 can't do "high drop rides" (roller coasters, log ride), has been in place for a long time. When field trips are booked, process is to check its an approved vendor/place they can attend.
- Field Trip Volunteers: there has been some tricky conversations, conflict with signing up via signup genius and school engage, recognize it's not fair for parents, will have process developed for fall.
- Field Day: question brought forward about why name changed from Sports Day? Some activities not sport-related (parachute, relay).
- Grade 4 Farewell question, what does it entail? Whole school assembly open for attendance, grade 4's recognized, goodbye/leaving the building not a graduation, some fun activities planned (water gun fight, tug-of-war). Grade 8 in an official graduation, when moving up to the high school.

4. School Trustee Report

June, 2025 Newsletter Trustee Judi Hunter – Ward 5

The 2025/26 operating budget, approved today by the Board of Trustees of Rocky View Schools (RVS). Most of the \$344.3 million budget will be allocated directly to schools, covering areas such as classroom

and school staffing, numeracy, literacy, career learning, and inclusion supports; Indigenous knowledge-building; technology; and school-based supplies and resources. While the budget shows a higher dollar figure, it is a status quo budget that includes inflationary increases.

May 6, 2025, Alberta Teachers voted not to accept the most recent offer presented by the mediator. There will be a 14-day cooling-off period, beginning Wednesday, before a strike authorization vote can be held.

Congratulations to the following West Rocky View students who received 100 percent on their diploma exams

100 Percent in Biology 30 -From Springbank High School

- Katherina Ma is pursuing veterinary medicine
- Kai Unger is taking business at the University of Alberta
- Abigail Lewis is pursuing a degree in pediatric medicine

100 Percent in Physics 30- From Cochrane High School

- Noel Azzaria-Byrne will be pursuing engineering.

Elbow Valley School had another successful "Music Fest" held at the Jubilee Auditorium on May 7, with 2150 persons attending. Kudos to the staff for a magical evening of performances by the K to grade 4 students.

One hundred eighty-seven students crossed the stage at the graduation ceremony for Springbank High School. Of interest was the number of students entering engineering programs and the bio-science fields of study.

I attended the AMII AI conference in Edmonton, May 20-23. The conference was sold out, with over 6000 people in attendance. Alberta is becoming known as a center of AI activity and innovation. The conference highlighted an increasing interest in how AI will be used in schools, both for personalized learning for students but also for easing the administrative tasks undertaken by teachers. Speakers from all disciplines spoke of the need for students to become familiar with and use AI as a tool for learning, research, and problem-solving. Ethical use, fact-checking sources, plagiarism, and the need for school systems to move into the digital age were topics of discussion.

Alberta is positioning itself as an AI center of innovation and data mining. Two such centers have been approved in Rockyview County, one near Conrich and one near Shephard.

For a peek into the future, read the book by futurist Patrick Dixon "How AI Will Change your Life". The book gives some disturbing statistics about the negative impacts of youth using social media for hours per day. It provides a view of the many advancements in health and well-being being developed.

The school year is ending. It is a busy time in schools and for families. Sports teams are now in full swing so evenings and weekends are busy with sports. Students and teachers are preparing for year-end exams and activities. June 30, everyone takes a breath.

I wish all of you a wonderful summer.

Discussion:

- passed budget, more into special needs
- 187 SHS grads, almost all going on to post-secondary. Lots of engineering, bio sciences
- Canada becoming leader in bio sciences field, attending AI conference end of May (stream all on education). Kids need to know how to do AI at very young age, changes teaching. Chat GPT plagiarism: needs to change as everyone is using it. Different disciplines using AI.

- End of year windup, busy time of year
- Cottage closed, heard going to old Changemaker School location for the fall, possibly SPFAS over summer, but licensing issue (childcare now under education), Cottage has for-profit license (can only do 1 change, would lose license)
- Question: why weren't parents notified end of April, why wait until end of May if RVS knew it was a critical safety issue then? Cottage wanted to tell parents, 2nd engineering report deemed unsafe, building cannot be used.
- Question: Did RVS properly address safety issues? Initially problem with roof but not deemed unsafe until 2nd assessment which identified sub-structure concerns.
- Question: Why didn't they notify parents sooner? A lot of confusion, chaos, zero communication by RVS or Cottage, people in community are very upset.
- Question: What is RVS connection to Cottage? In 2015 building was sold to RVS with an agreement that Cottage would maintain the building as part of its usage. RVS added extra spaces, no structural assessment was done at that time. RVS took over maintenance of the building, structural assessment showed needs new roof, not safe, but could stay open until August 31. Cottage didn't agree, another engineering assessment was done, stamped unsafe, RVS met with county who issued order for closure, was a short turnaround time.
- Question: Are those reports publicly available online? No. Reports not available, to request, ask school board.
- June 19 4-8pm open house (drop in) at senior centre to discuss recreation plan for RVS (72 acres)
- Will be here for September meeting (election Oct 20)

5. Co-Chair's Report

Special General Meeting:

SC Operating Procedures (bylaws) were approved at SGM held on May 26 and have been posted online.

AGM:

Elect positions every year, 4 year term maximum, open to run again if you wish. Voting is done by consensus. Those in current positions will provide description of their role.

Coordinator Positions:

1. Yearbook: Joanna Nutma and Sheryl Ozirny, to be elected in fall as not present, Robin will not be at our school next, will train and follow-up over email.
2. Fun Lunch: Kim Burchby, willing to stay on.

3. Volunteer: Katarina Trutina. Position entails sending emails, getting people involved, delegating responsibilities, coordinating activities around school - around 5 or 6 per year (BBQ, Staff Appreciation Week, French Culture Week, Dance). Nicole Kruithof will consider this role, Katarina will stay if needed to coordinate events for committees, but need to run themselves, unable to commit to attending meetings. Suggest 2 people/committee to run. Rosemary Parker also willing to help.

Executive Positions:

1. Treasurer: Sharelle Stitt. Coordinate with Rhonda monthly, spreadsheet for monthly accounting/reporting, comparisons to prior years, final year-end report, not a lot of accounting, don't need that background to do this role.
2. Secretary: Jennifer Tanguay. Attending meetings, recording attendance and taking minutes, obtaining reports for the minutes which are sent out to those on SC. Created and maintain binder with AGM meeting prep: list of positions, committees, annual events. Willing to stay on for 4th year, will be my last year at the school.
3. Co-Chair's: Shared role, alternate running meeting every month. Bylaws allow for Chair/Vice-Chair option to allow for 1 person not taking on shared role. Chelsey: Role is to establish monthly meeting with Admin to advise of parents concerns (themes coming up around school), easier with Co-Chair (shared responsibility). Meet with Admin to create agenda items, work with council, main point of contact. Circulate agenda to SC and Admin who forwards to parents. SC well-oiled machine, traditions over the years, lots to continue on and room to grow with new ideas. Taking on new business roles, stepping back this year. Kirsten: 1 year in this role, previously volunteer coordinator, willing to continue. Sharelle: willing to put name forward for Co-Chair, and willing to do Treasurer if no one else found - will leave it until September.

Next Years Calendar of Meetings:

- Historically held 2nd Tuesday of every month, works well for Admin as staff meeting follows, most other schools meet Wednesday's so shouldn't be a problem for incoming Trustee
- Have tried afternoon and evening meeting times, no change in attendance, consensus is to hold meetings in afternoon as 1pm works best for those elected
- 2025/2026 school calendar reviewed and the following dates selected for next years meetings, to be held at 1:00pm

Sept 9, Oct 14, Nov 18, Dec 9, Jan 13, Feb 10, Mar 10, Apr 14, May 12, June 9 (AGM)

Next Years Calendar of Events:

- Will discuss at first meeting of the school year

- Open House on Friday before long weekend to meet the teacher
- Welcome Back BBQ discussed
 - Sept 11 (before academics start, teachers have gotten to know students)
 - Will confirm if SMS wants to join (share cost)
 - Timing discussed: 4pm start last year, unsupervised kids who stayed right after school. 5-7pm this year (works for admin). BBQ Committee will meet last week of school to secure details.

4. Treasurer Report

Revenue in May:

- Healthy Hunger \$2,700
- Dance \$2,300

Expenses in May:

- Dance \$2,100
- Friendly Helpers \$1,000
- Field Day \$500

Net Balance: \$10,700 (started off with \$10,100)

Discussion:

- Need to increase spending, ensure money raised is spent on students who raised it. Can rent grill if not donated, buy food instead of looking for donations, admin to give ideas
- Final report (spreadsheet) to be presented in September for year-end report
- Asks: Rocks and Rings purchase (price TBD), Tree Planting for K with plaque each year, \$500 for games for Recess Club

Kim B motioned for \$500 to be spent on games for Recess Club; seconded by Kirsten; no objections; motion carried.

- Possible clothing drive at BBQ for Cottage Society
- Would teachers like games donations, for indoor recess (some have asked in the past)

5. Yearbook Coordinator Report (Robin)

Submitted by deadline. LifeTouch challenges around spelling of names. 390 ordered (lots placed at last minute). Requests made after ordering closed, but no extras were ordered. 355 student orders, remainder for staff. Cost \$25 which helps cover extra books. Next years coordinator should request volunteers for help with picture day, school events. Will train next person.

6. Fun Lunch Coordinator Report (Kim)

YTD Sept-June	2024-25	2023-24
# Orders (Lunches+Treat Day)	12,314 (47+1)	9,676 (42)
Sales	88,171	70,989
Net Profit	16,450	16,525
% Profit	19%	23%

Confirmed Revenue for May						
Date	Vendor	# Orders	Sales	Food Cost from Restaurant	Net Profit	% Profit
02-May-25	Little Ceasars	277	1,943.50	1,495.00	448.50	23%
06-May-25	Subway	270	1,970.55	1,627.35	343.20	17%
09-May-25	Edo	218	2,245.80	1,870.20	360.60	16%
15-May-25	McDonalds	300	2,319.75	1,835.48	484.27	21%
20-May-25	Subway	273	2,005.95	1,654.89	351.06	18%
23-May-25	Boston Pizza	325	2,955.00	2,433.05	521.95	18%

30-May-25	Little Ceasars	296	2,047.50	1,575.00	472.50	23%
	May 2025 Summary	1682	13,544.55		2,533.58	
Projected Revenue for June						
Date	Vendor	# Orders	Sales	Food Cost from Restaurant	Net Profit	% Profit
03-Jun-25	Subway	251	1,840.15	1,517.68	322.47	18%
06-Jun-25	Edo	232	2,368.05	1,972.45	380.60	16%
13-Jun-25	McDonalds	310	2,383.00	1,884.50	498.50	21%
20-Jun-25	Boston Pizza	333	3,001.10	2,467.30	533.80	18%
	June 2025 Summary	1126	9,592.30		1,735.37	

Planned Lunches for 2025-26 (comparison to current year)

Vendor	2025-26	2024-25
Subway	11	11
Little Ceasars	4	9
Edo	9	9
Boston Pizza	7	9
McDonalds	3	5
Mucho Burrito	3	4
Pizza 73	4-	
A&W	3-	
Total Lunches	44	47
From Chaos comes Cookies	2-3	1

Additional comments from meeting:

- Elbow Valley Thank you cards will be send to vendors; students to write in the cards
- Lunch and recess may be swapped which will impact delivery times for next year; confirmation pending from Simon
- Ability to use Grade 4 Friendly Helpers to distribute lunch next year
- Potential to work with Julia on a 'treat day' fundraiser during French culture week (Feb 23-27, 2026)

Discussion:

- Year over year comparison: 47 + cookie day (42 last year)
- 12,000 orders
- \$16,450 profit (\$16,525 last year)
- Prices set by rounding up 25 cents or to the next dollar
- Next year:
 - 43 days + 2 cookie days (Mar 17 and May 17)
 - French Culture Week: A&W poutine, maybe Maple Donut (if admin allows)
 - Less McDonald's, added A&W, will be even split
 - Less Little Caesars, added Pizza 73
 - Friday's plus 1st Tuesday of the month (Subway)
 - Tuesday after long weekend, as long as no Subway the week before
 - Admin considering switching to recess/lunch, burn energy before they eat
 - Will need to adjust delivery time by 20 minutes if this change happens
 - Changing time for block to round numbers (lunch will change from 12:07 to 12:10)
 - Friendly Helpers will help distribute when needed
 - Thank you cards will be sent to vendors

7. Volunteer Coordinator Report (Katarina)

Field Day: volunteer spots filled except 2 (as of yet). Contributing Freezies, if anything else we can do, let us know.

Grade 4 memento? Handover to SMS video as an idea. Idea: mosaic (individual tiles that are put together). Something to work on for next year.

8. Canadian Parents for French Report (Julia)

1. Appointment of New Marketing Director:

- Elisa Boyd will be appointed as the new CPF Springbank Marketing Director.
- Plans to develop an interactive web page for parents, students, and teachers in Springbank.
- ? student involvement, Aim to help students develop skills in French and learn digital programming.

2. New Treasurer:

- Duana Songer is appointed as the new Treasurer, replacing Karen Bailey.

3. Event Highlights:

- Grade 8 Orientation to High School Lunch and EVE FI Teacher Lunch went very well.
- Teachers are enthusiastic about fostering the program and contributing ideas.
- **Mme Leptick** has offered to host sessions once a month on Fridays from 1:55 PM to 4:15 PM, with support from Big Buddy High School. Merci Beaucoup!!
- Plans for an annual French cinema event at Cochrane Movie House.
- Both elementary and high school teachers are keen to enhance Big Buddy programming between schools.
- Exploring additional extracurricular activities in French to add to the docket.
- Grade 8 students went to Quebec and Grade 12 students went to Paris!!

4. Parent and student Questionnaire:

- we aim to get a new questionnaire distributed to parents and students to gather information on activities they would like to do in French.

Discussion:

Have met with all 3 Springbank schools. Fundraising ideas discussed. Hosted lunch for teachers, very enthusiastic.

9. FÉEVES

No report given.

10. Open Floor

- May minutes to be approved over email tonight
- Ice Cream truck idea for last day of school, or BBQ discussed. Pre-purchasing items recommended

11. Future SC Meetings

September 9, 2025 at 1:00pm.

12. Adjournment

Kirsten adjourned the meeting at 2:51pm.