



# School Council

**Minutes of the ÉEVE School Council Meeting**  
**February 11, 2025**  
**1:00pm In-person and Zoom**

**SC Executive:**

Chelsey Conrad, Co-Chair – present  
Kirsten Inglis, Co-Chair - present  
Judi Hunter, School Board Trustee - present  
Jennifer Tanguay, Secretary - present  
Sharelle Stitt, Treasurer - present

**School Administration Members:**

Simon Pols, Principal - present  
Jodi Clease, Assistant Principal - present

**Attendees:**

Julia H, Kare W, Logan M, Robin S, Kim B, Katarina T

**1. Call to Order**

Kirstin called the meeting to order at 1:06pm.

**2. Welcome**

Fun things coming up. Draft bylaws will be sent out, to be discussed in upcoming meeting as will need to be voted on.

**3. Approval of Agenda and Minutes**

*Kirsten motioned to accept the agenda and minutes as circulated; no objections; motion carried.*

**4. Administration Report**



# École Elbow Valley Elementary

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Mr. Simon Pols  
Principal

Ms. Jodie Clease  
Assistant Principal

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## School Council Meeting Admin Report February 11th, 2025

**Parent Handbook:** Over the past few months, we have been working on developing a parent handbook. The handbook was designed to be answer a variety of questions and provide meaningful links to parents. [LINK](#)

**\*NEW\* Assessment Update:** Staff at EVES have completed several provincial and RVS required assessments. Information on student results will be shared with families when they become available in Mid-March. These assessments include:

- **PAST (Phonological Awareness Skills Test):** (Kinder) The PAST assesses students' ability to recognize and manipulate sounds in spoken words, helping to identify foundational phonological awareness skills.
- **RAN (Rapid Automated Naming):** The RAN assesses cognitive automaticity and speed for alphanumeric recognition, which is linked to the development of reading fluency, phonological processing, and decoding skills.
- **LeNS (Letter Naming Sound Test):** (Kinder, Grade One, Grade Two) The LeNS evaluates how quickly and accurately students can name letters and associate them with their corresponding sounds, a key skill for early literacy.
- **CC3 (Curriculum-Based Classroom Assessments):** (Grade One, Grade Two, Grade Three). The CC3 assessments measure students' progress and understanding of key concepts within the curriculum, helping teachers identify areas for further instruction.
- **\*UPDATE\* GB+/F&P (French and English Reading Assessments):** (Grade Three) The GB+/F&P assessments evaluate students' reading level and comprehension in both French and English, guiding instruction and supporting literacy development

- **Numeracy Assessments:** Evaluates students' understanding of basic math concepts including number recognition, addition/subtraction, counting...
  - K-1 (1:1 component) and small group administration
  - Grade 2 and Grade 3: small group or whole class administration

**Kindness Week:** Elbow Valley School is pleased to be hosting Kindness Week from February 10th to February 14th.

- **Monday February 10th: Warm Fuzzy Day.** Let's always use kind words with others and help each other feel warm and fuzzy inside.
- **Tuesday February 11th: Include Others :** Ask someone you don't know very well to play with you. Remember to check the Friendship Bench
- **Wednesday February 12th: Caught Being Kind:** When someone shows you an act of kindness, write their name and action on a heart and put it up on the bulletin board by the gym
- **Thursday February 13th: Be the "I" in Kindness:** How will you show kindness to your classmates, teachers, friends, siblings, parents and the environment?
- **Friday, February 14th Happy Valentine's Day:** Wear red, Pink or purple today
- **Wednesday February 26 - Pink Shirt Day:** This year's theme is Let Kindness Grow

**French Culture Week:** French Culture Week will take place from February 24<sup>th</sup> to February 28<sup>th</sup>. This year's focus will be on Acadian Traditions and History. Activities will include:

- **Monday, February 24th:** Folklofolie; Dress Canadian (Red, White, Maple Leaves)
- **Tuesday, February 25th:** Parade for le Grand Tintamarre; Dress in White, Red, Blue, Yellow
- **Wednesday, February 26th:** French Sing Along / Pets de Soeurs; Dress Pink Shirt
- **Thursday, February 27th:** Loose Parts Building Challenge; Dress Lumberjack
- **Friday, February 28th:** La Tire; Dress House Team Colors

**Easter Eggs:** We are looking for support to purchase Easter Eggs for our School Wide Easter Egg Hunt in the Spring. Total cost \$250.00. Thank you in advance.

#### Discussion:

- Parents have been requesting assessment results, has been in the news, will be shared by RVS once data released by province (Mar 6)
- Teachers to reach out to parents if below cut-score, by letter
- Supports should already be in place for those needing it

- Will this be available at conferences? No, due to release date and time to print, recognize need for context to go with grade level, hope to have conference dates aligned next year when province releases dates
- Judi: norming data would be helpful, province plans to. Time stressor for teachers, meant to be diagnostic. Early assessment and intervention good. Press had story of Cochrane mother upset with F&P, purchased for 9 years, did phonics and reading comprehension but things evolve over time. RVS will be sharing why we did what we did. Reading complex, normed test shows where your child is, not done but will be coming
- ? Grade 4 not being done: Grade 4&5 assessments coming
- UFLI: saw where entry point was before programming started
- Grade 4: F&P done in November, students on the cusp/struggling will be re-assessed at end of year
- ? Do we ever hold kids back: Judi – research shows they more the second year than they did the first year, holding back doesn't mean it would help, can be developmental considerations or issues that won't be resolved by holding back
- Parent Handbook posted on website, attendance information included as missing more than 10% really impacts learning (18.5 days). Was done to fit in agenda, can add more info on website
- Grading explained on website? Info on report card, could add description for quick reference
- Transportation: increase in idling, u-turns, parking where they shouldn't, increased volume, can snow be pushed to fences to open up right lane
- How is grading done? Divisional, philosophy is younger kids still developing, traditional grading used in high school
- Assessment: focus for next year

## 5. School Trustee Report

### February 2025 Newsletter

### Trustee Hunter, Ward 5

High schools have completed their term-one departmental exams and students have entered the second term. Plans are underway for June departmental exams and graduation ceremonies for graduating Grade 12 students. Two Rocky View School projects were announced under the Alberta Governments accelerator program: Full construction funding for Airdrie High School ;Full construction funding for Chestermere K-9. The anticipated completion of these projects is Fall 2028.

Rocky View Schools is transitioning to the WheresTheBus App. This app provides information that checks the current location of the bus, when it arrives at your child's stop and school. WheresTheBus replaces the Bus Status App, which will no longer be available effective March 6.

The Board of Trustees approved a \$300 000.00 contribution to the Ed Eggerer Athletic Park in Airdrie which will provide opportunities for the three Airdrie high school students to access this field as part of a joint-use agreement with the City of Airdrie. The Board contributed \$230000 to the Cochrane Turf Field and \$500 000 to the new Horseshoe Crossing High School turf field in Langdon. Turf projects are costly and can only happen with the contributions of many partners. Where possible, the Board seek to support opportunities to improve the athletic opportunities for students. Football Alberta and the Alberta Schools Athletic Association require artificial turf for playoffs and regional championships.

The education landscape is seeing labor unrest. Educational support workers from many of Alberta's Northern Boards are currently on strike.

The Board will be addressing bussing fees as part of its budget process, which will begin in the next month. Parents can expect an increase in fees due to a rise in fuel prices and wages incurred by our transportation partners. This year, the Board was able to defer those increases as the Board drew down transportation reserves.

The Airdrie Space accommodation changes will commence September 2025. The Board is in the final process of re-evaluating the numbers and considering any further adjustments.

Early learning testing mandated by the provincial government is under fire by Alberta teachers, who are concerned with the amount time used to conduct the testing.

- In 2024, Learning Disruption Funding was renamed Literacy and Support Funding, to support the development of crucial early literacy and numeracy skills in Alberta's youngest learners.
- All students in grades 1 to 3 are being screened twice a year, in September and January.
- Students requiring additional support will be screened a third time at the end of the school year to monitor their progress.
- New screening requirements will be introduced for students in grades 4 and 5 in September 2026.

For detailed information visit:

<https://www.alberta.ca/system/files/educ-general-information-bulletin-literacy-and-numeracy-screening-assessments.pdf#search=literacy%20and%20numeracy%20testing>

The Board is in the third year of its 4-year strategic plan. The Board will be receiving administrative updates on the progress being made in each of the areas:

- Improving student learning
- Strengthening our workforce
- Bolstering our infrastructure
- Connecting with community

A recent study of myopia in young people found a 30% increase since the pandemic.

### Discussion:

- High school term 1 departmental exams done
- AB gov't accelerated programming: additional funding for K-9 school in Chestermere, high school in Airdrie
- Numbers here are lower than expected (based on building capacity): 66% in 5 years. Classroom caps are different, above the cap in grade 3/4 because of staffing, allocated certain number of teachers – if there are more students after hiring is done, can cause increase in numbers for some classrooms
- Simon: can discuss allocation at next meeting
- Money from province to staff division, staffing decisions based on funding formulas (English as second language, FI, indigenous, special needs) to determine what allocation is. Some money held back, just in case of adjustments, if possible
- When looking at needs of kids, like IPP's, do you get lump sum based on those kids? Funding is centrally located, not for each individual student, pot is distributed. Severe behaviour/physical problems get the most money (1 to 1 aid)

- Talk of trailers a few years ago, moving portables due to unused space, didn't happen because province found more money. Cost \$100K to move. Around 30% of RVS students in trailers/portables
- Will new development across from Crestmont, west of Valley Ridge be RVS or CBE students? CBE as city annexed land from RVS
- Any news on school in Harmony? Down on the list, room here, growth not as high as first projected, 50% of RVS students in Airdrie, Cochrane and Chestermere have much higher need as well
- Long term projections are decline in birth rate worldwide, currently 1.3
- Roundabouts: discussion after school council asking questions, meeting with province, school board, Calaway, councillor. Calaway says we need a roundabout, province doesn't have specs for that, need to buy land from Calaway, don't have the budget for that, school board says they should pay as based on their decisions. Entrance will be done but not a roundabout – who pays is political. Leave as is until September
- Email re: Bingham Crossing, 2 ramps, 250 and 33, unable to expand as no room. Commercial Court entrance being closed, only one way in/out
- Can we fundraise for additional staff? No, but can offset supplies/support staff, can discuss at future meeting along with IPP's, inclusive education
- Inclusive education: huge issue at the moment, lawsuits around support staff, not unionized here
- Where's The Buss App going live Mar 6, some problems with scanner or tracking not working, retracting late messages from driver. Bussing not our staff, contracted out, need to contact bussing company with issues
- Turf fields: funding provided for these expensive projects, \$300K in Airdrie, \$230K in Cochrane, \$500K in Langdon
- Labour unrest in education field
- Walk limit for bussing was going to be changed, no longer happening, no change to bus fees which would have doubled
- Link for literacy/numeracy assessments in report
- Increase in myopia 30% since pandemic, screen time increased, ergonomic awareness and impacts on dry eyes, arthritis, hearing loss

## 6. Co-Chair's Report

Invoice to approve: school council chair orientation in fall focused on and encouraged bylaws creation, done via ASCA. School Council Engagement Grant (\$500) given to schools can be used for seminars put on by ASCA. Bylaw seminar was done with ASCA and executive, cost was \$458.56. Judi: around 12 years ago bylaws were made, not sure where they went. No one could find a copy. Bylaws need to be sent out 60 or 90 days before AGM

where they will be approved. Remainder of grant money can be used on something else this school year, like a brochure on school council.

*Kirsten motioned to use ASCE \$500 grant for invoice for ASCA Bylaw Session; seconded by Kare; no objections; motion carried.*

Fundraising: FÉEVES vs school council, resources/policies sent out, Simon reached out to division and we are ok, as long as it's not a big amount (vague) and our sole purpose, must be for a specific thing ie. Healthy Hunger revenue will go towards something specific we decide upon at the beginning of the year, based on needs. Liaison between the two, transparency, documentation on how information is shared with parents. Playground, 1 out of 3 structures needs replacing at some point. School Generated Funds (school council generated) stays with the school, society separate, CPF fundraiser for the chapter (also separate, for all 3 Springbank schools). Still need a CPF rep. Julia Henderson volunteered to fill this role, already a CPF member, kids in FI Grade 1 and 2.

Literacy Week: Well-received, 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> place winners for each grade Bingo.

French Culture Week: signup genius, need to follow-up with class reps to make sure these are getting sent out (feedback is that not all classes are getting them)

Book Fair: March 4 & 6 (setup Monday, sales 3-7 on Tues/Thurs, takedown Friday), signup genius to be sent out by class reps, will also be posted in OWL

Staff Appreciation Week: coming up (April)

School Dance: Community event like the Welcome Back BBQ, which we pay for, should we pay for the dance since we made a profit last year and have money to do so, which should be spent on current students? Consensus is yes

Easter Egg Hunt: coming up, ask for \$300

Parent Survey: Feedback on what they'd like to see school council bring forward

\$260 for SC snacks to use: Suggestion made to clarify wording of 'consumables', can snacks/utensils be purchased that could be used by students when they forget something?

Suggestion: wish list from teachers, give each class \$200 to spend, TBD

## **7. Treasurer Report**

School Council Expenses September 2024 to June 2025														
Category	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Amount			
SC sponsored presenter		1,575.00			458.56						2,033.56			
Family Dance											0.00		Feb-24	Feb-25
French Culture Week					1,476.70						1,476.70	La Tire	1,155.00	
Friendly Helpers			1,738.21								1,738.21	Folklofolie	1,890.00	
House Teams											0.00	Art Project	499.55	
Literacy Week				103.92	563.05	229.11					896.08	Rocks & Rings	987.00	1365.00
Read-a-thon											0.00	Bannock	51.65	
Skating SPFAS (Bus)				1,008.00							1,008.00	Other		111.70
Sports Day											0.00	French Culture	4,583.20	1476.70
Staff Appreciation											0.00			
Terry Fox Run											0.00			
Welcome Back BBQ	1,440.03		-714.07								725.96			
Easter Egg Hunt											0.00			
Sports Equipment		2,004.72									2,004.72			
TOTAL	1,440.03	3,579.72	1,024.14	1,111.92	2,498.31	229.11	0.00	0.00	0.00	0.00	9,883.23			
School Council Revenue September 2024 to June 2025														
Opening Balance											10,185.01			
Category	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Amount			
Healthy Hunger	209.04	1,947.11	1,723.04	1,949.21	1,496.46	231.20					7,556.06			
Mabel's Labels		170.05									170.05			
Dance Door/Concession/Auction											0.00			
Apple Fundraiser		486.40									486.40			
TOTAL	209.04	2,603.56	1,723.04	1,949.21	1,496.46	231.20	0.00	0.00	0.00	0.00	18,397.52			
Net Income/Deficit	-1,230.99	-976.16	698.90	837.29	-1,001.85	2.09	0.00	0.00	0.00	0.00	8,514.29			

Revenue in January: Healthy Hunger \$1,500

Expenses: \$500 Grant; \$500 Literacy Week; \$1,476 French Culture Week; \$100 Other



Net Balance: \$8,500

Discussion: Cost of dance: \$600 for DJ, 5 baskets \$600, Decorations \$200, Concession – rounded up, minimal profit. Total revenue from dance last year \$3, 855 (silent auction, ticket sales). Can skip silent auction if goal is not to make a profit. Can buy items for baskets rather than getting donations. Decorations included give-away for kids at the door. Concession logistics, parents can pay for/approve, if small profit made can provide a prize ie. Pizza party.

*Kirsten motioned to use SGF up to \$2,000 to pay for school dance this year; seconded by Sharelle; no objections; motion approved.*

## 8. Yearbook Coordinator Report (Robin)

Plan is to be done by May, distribute in June. Suggestion made to changing cost of yearbook, lots of money in yearbook account, need to spend that money on yearbook to justify charging for it ie. Cameras. Email to send pictures created, will be distributed to parents/staff. Meagan Roy editing photos. Combining House Colors and Community Spirit. Cover student artwork in the past, this year using the photo of mascots from beginning of year. No art contest, will make collage of student artwork for the back cover. Theme: Owl, tones of blue. Would like photo of bus drivers.

## 9. Volunteer Coordinator Report (Kirsten)

Meeting's coming up for 2 events. Staff Appreciation Week: lunch provided by school council last year, would like to again this year.

## 10. Fun Lunch Coordinator Report (Kim)

### YTD Sept'24-Feb'25

# Orders	6571
Sales	50,249
Net Profit	9,387
% Profit	19%

### Confirmed Revenue for January

Date	Vendor	# Orders	Sales	Food Cost from Restaurant	Net Profit	% Profit
07-Jan-25	Subway	138	996.00	820.34	175.66	18%

10-Jan-25 Little Ceasars	260	1,820.00	1,400.00	420.00	23%
17-Jan-25 Edo	226	2,284.55	1,894.90	374.65	16%
24-Jan-25 Boston Pizza	337	2,975.85	2,449.70	526.15	18%
31-Jan-25 Mucho Burrito	191	1,348.75	1,117.55	231.20	17%
<b>January 2025</b>					
<b>Summary</b>	<b>1152</b>	<b>9,425.15</b>		<b>1,727.66</b>	

### Projected Revenue for February

		#		Food Cost from	Net	%
Date	Vendor	Orders	Sales	Restaurant	Profit	Profit
04-Feb-25	Subway	259	1,900.70	1,568.78	331.92	17%
07-Feb-25	Little Ceasars	302	2,106.00	1,620.00	486.00	23%
14-Feb-25	Edo	209	2,106.10	1,755.90	335.20	16%
24-Feb-25	Mucho Burrito	147	1,011.50	839.70	171.80	17%
28-Feb-25	Boston Pizza	264	2,334.20	1,920.90	413.30	18%
February 2025						
	Summary	1181	7,557.80		1,406.30	

Discussion: Treat Day (cookie)

### 11. Canadian Parents for French Report (TBD)

Thank-you Julia for taking on this role.

### 12. FÉEVES

No report given.

### 13. Open Floor

Is there a policy around teacher communication with parents? No. Varies class to class within same grade, parents would like consistency, information in advance rather than after it's already happened. Inconsistency around google classroom, homework, book reports, updates/emails shared, differences between French/English in same grade.

### 14. Future SC Meetings

March 11, 2025 at 7:00pm

April 8, 2025 at 1:00pm

May 13, 2025 at 1:00pm  
AGM June 10, 2025 at 1:00pm

## **15. Adjournment**

Sharelle adjourned the meeting at 3:11pm.